This Pre-construction Meeting Request is for the purpose of submitting the information required in Schedule E of the *Code of Practice for Erosion and Sediment Control*. A request for a pre-construction meeting must be submitted to ESC@calgary.ca with *Pre-construction Meeting Request (File number and name)* in the subject line, at least five business days prior to the commencement of construction in accordance with Section 8(2).

Written permission must be obtained from an Environmental Compliance Specialist prior to the commencement of construction.

A. Project Information

1.1 Project Name

2.0 Land Use Authorization File # (DP, DA, CD, AD, DL)

1.4 Project Address

Construction Commencement Date

B. Contact Information

	Company Name	Contact Name	Phone #	Email
3.1 Owner's Rep.				
3.2 Parcel Owner				
3.3 ESC Consultant				
3.4 Site ESC Inspector				
3.5 Site Contact				
Other				
Other				

C. Preferred Pre-construction Meeting Dates and Times.

D. Authentication

The undersigned agrees and certifies that:

1) They are either a:
   a) Qualified Designer as defined in Section 100.05; or
   b) Qualified Inspector as defined in Section 100.14 of the *Standard Specifications – ESC*.
2) The information provided in this Pre-Construction Meeting Request is true to the best of their knowledge.

Signature   Date